

W-472(S)/W-473(S)**B.A. (Third Year) (Supplementary) Examination, September-2020****FUNCTIONAL ENGLISH****Paper - I & II****Writing Skills/ Conversational English***Time : Three Hours**Maximum Marks : 40+40=80 (For Regular Students)**Minimum Pass Marks : 33%**Maximum Marks : 50+50=100 (For Private Students)**Minimum Pass Marks : 33%***Note :** Attempt **all** questions.**(Writing Skills)****Section-A**

Q.1. Choose the correct answer:

5×1=5

- (i) Pronoun is used in place of _____
- (a) Adjective (b) Verb
(c) Adverb (d) Noun
- (ii) There are _____ kinds of adjectives
- (a) Five (b) Seven
(c) Ten (d) Eight
- (iii) The sentence- "Did you ever go to Kanpur is _____.
- (a) Negative (b) Imperative
(c) Interrogative (d) Simple
- (iv) To add to the tea is _____.
- (a) Oil (b) Grain
(c) Milk (d) Fuel
- (v) Find out the correct spelling _____.
- (a) Transformasion (b) Transfirmation
(c) Transformation (d) Trensformation

Section-B

- Q.2. Attempt **any five** questions. (Each question carries 2 marks) : 5×2=10
- i) Write the definition of Noun.
 - ii) Define the types of adjectives.
 - iii) Define the work of verb in a sentence.
 - iv) What is a complex sentence?
 - v) Define a Negative sentence.
 - vi) How many parts of speeches are there write their names?
 - vii) Define types of sentences.
 - viii) Define prefix in your own words.
 - ix) What is the work of a conjunction?
 - x) Define suffix in your own sentence.

Section-C

- Q.3. Long Answer type questions : (**any five**) 5×5=25
- i) What is an Interjection? Define.
 - ii) What do you understand by adverb? Define adverb of time in detail.
 - iii) Define functional types of prepositions and classify them.
 - iv) What is the work of a conjunction in a sentence? Define conjunction of condition.
 - v) Define Non-finite verbs with example.
 - vi) What do you understand by a complex sentence?
 - vii) Correct the following sentences.
 - a) I didn't go and either she.
 - b) Both it was cold and wet
 - c) Work very hard lest you may fails.
 - d) Since it grew darker it became colder.
 - e) I did it since I was angry.
 - viii) Use the question tag
 - a) To day is Sunday
 - b) He comes every day
 - c) Sun shines
 - d) It rained
 - e) Write a letter
 - ix) Change the voice
 - a) I am to help him
 - b) She teaches me Hindi
 - x) Change the narration
 - a) He said, "I am milking the cow."
 - b) He said to me, "I shall teach you English".

(Conversational English)**Section-A****(Objective Type Questions)**

- Q.1. Choose the correct answer: 5×1=5
- (i) Which one is one of the most important features of an interview
 (a) Goal-driven (b) Task-driven
 (c) Time-driven (d) None
- (ii) Is English important for business?
 (a) No (b) Yes (c) Don't know
- (iii) How can you arrest the attention most effectively while busy in conversation?
 (a) Being hard and fast (b) Being humorous
 (c) Being serious (d) None
- (iv) Situational conversation is primarily a
 (a) Prologue (b) Dialogue
 (c) Epilogue (d) None
- (v) An issue of debate always has _____ sides.
 (a) One (b) Three
 (c) Two (d) None

Section-B**(Short Answer Type Questions)**

- Q.2. Attempt **any five** of the following: 5×2=10
- i) Explain any two ways to make conversation more affective.
- ii) Point out the important preparations one faces before interview.
- iii) Comment upon role of English for business.
- iv) How the advertisement can be made more attractive for a good business?
- v) Describe in short, any situational conversation between you and your friend (other than asked in question paper)
- vi) Compare a dialogue between you and your friend on the first day at college.
- vii) Compare a short dialogue between you and tailor at the tailor's.
- viii) Write down a dialogue you and your neighbour on advantages of lending and borrowing money.
- ix) What is topic based group discussion? Classify.
- x) What are the essentials of participation in debate? Explain.

[4]

Section-C
(Long Answer Type Questions)

- Q.3. Attempt any five of the following: 5×5=25
- i) Discuss the essentials of a good conversation.
 - ii) What are the salient features of an ideal interview? Explain in your own words.
 - iii) Discuss the role of English language for business.
 - iv) Describe the purpose of English for business.
 - v) Compare a dialogue between you and the clerk at the post office which operating R.D. account.
 - vi) Compose a dialogue between two students regarding prize distribution at college.
 - vii) Compose a dialogue with chemist while purchasing medicines at the chemist's.
 - viii) Compose a dialogue between you and the manager of a restaurant.
 - ix) What is group discussion? State its salient features.
 - x) Highlight the characteristic features of a good debate covering all important elements.

