Roll No.:	
[Total No.	of Printed Pages: 4

Total No. of Questions: 6]

# W-472(S)/W-473(S)

# **B.A.** (Third Year) (Supplementary) Examination, September-2020 FUNCTIONAL ENGLISH

Paper - I & II

# Writing Skills/Conversational English

Time: Three Hours

Maximum Marks: 40+40=80 (For Regular Students)

Minimum Pass Marks: 33%

Maximum Marks: 50+50=100 (For Private Students)

Minimum Pass Marks: 33%

Note: Attempt all questions.

### (Writing Skills) Section-A

Q.1.	Cho	Choose the correct answer:					
	(i)	Pronoun is used in place of					
		(a)	Adjective		Verb		
		(c)	Adverb	(d)	Noun		
	(ii)	There are kinds of adjectives					
		(a)	Five	(b)	Seven		
		(c)	Ten	(d)	Eight		
	(iii)	The sentence- "Did you ever go to Kanpur is					
		(a)	Negative	(b)	Imperative		
		(c)	Interrogative	(d)	Simple		
	(iv)	To add to the tea is					
		(a)	Oil	(b)	Grain		
		(c)	Milk	(d)	Fuel		
(v)		Find out the correct spelling					
		(a)	Transformasion	(b)	Transfirmation		
		(c)	Transformation	(d)	Trensformation		

#### **Section-B**

Q.2. Attempt **any five** questions. (Each question carries 2 marks):

 $5 \times 2 = 10$ 

- i) Write the definition of Noun.
- ii) Define the types of adjectives.
- iii) Define the work of verb in a sentence.
- iv) What is a complex sentence?
- v) Define a Negative sentence.
- vi) How many parts of speeches are there write their names?
- vii) Define types of sentences.
- viii) Define prefix in your own words.
- ix) What is the work of a conjunction?
- x) Define suffix in your own sentence.

#### Section-C

Q.3. Long Answer type questions: (any five)

 $5\times 5=25$ 

- i) What is an Interjection? Define.
- ii) What do you understand by adverb? Define adverb of time in detail.
- iii) Define functional types of prepositions and classify them.
- iv) What is the work of a conjunction in a sentence? Define conjunction of condition.
- v) Define Non-finite verbs with example.
- vi) What do you understand by a complex sentence?
- vii) Correct the following sentences.
  - a) I didn't go and either she.
  - b) Both it was cold and wet
  - c) Work very hard lest you may fails.
  - d) Since it grew darker it became colder.
  - e) I did it since I was angry.
- viii) Use the question tag
  - a) To day is Sunday
  - b) He comes every day
  - c) Sun shines
  - d) It rained
  - e) Write a letter
- ix) Change the voice
  - a) I am to help him
  - b) She teaches me Hindi
- x) Change the narration
  - a) He said, "I am milking the cow."
  - b) He said to me, "I shall teach you English".

# (Conversational English) Section-A

# (Objective Type Questions)

		(6	Dojectiv	e rypo	Quo	estions)		
Cho	Choose the correct answer:							$5\times1=5$
(i)	Which one is one of the most important features of an interview							
	(a)	Goal-driven			(b)	Task-driven		
	(c)	Time-driven			(d)	None		
(ii)	i) Is English important for business?							
	(a)	No	(b)	Yes		(c)	) Don't know	V
(iii)	How	v can you arrest the	ou arrest the attention most effectively while			usy in convers	sation?	
	(a)	Being hard and fa	ast		(b)	Being humoro	ous	
	(c)	Being serious			(d)	None		
(iv) Situational conversation is primarily a								
	(a)	Prologue			(b)	Dialogue		
	(c)	Epilogue			(d)	None		
(v)	An issue of debate always has sides.							
	(a)	One			(b)	Three		
	(c)	Two			(d)	None		
			S	Section	n-B			
		(She	ort Ansv	ver Ty	pe Q	uestions)		
Atte								5×2=10
i)								
ii)								
iii)	Comment upon role of English for business.							
iv)	How the advertisement can be made more attractive for a good business?							
v)	Describe in short, any situational conversation between you and your friend							
vi)								
V111)	money.							
ix)	What is topic based group discussion? Classify.							
x)	What are the essentials of participation in debate? Explain.							
	(i) (ii) (iii) (iv) (v)  Atte i) ii) iii) iv) v) vii) viii) ix)	(i) Whi (a) (c) (ii) Is En (a) (iii) How (a) (c) (iv) Situ (a) (c) (v) An i (a) (c)  Attempt a i) Exp ii) Poin iii) Con iv) How v) Des (oth vi) Con vii) Con viii) Writ mon ix) Wha	(i) Which one is one of the (a) Goal-driven (c) Time-driven (ii) Is English important for (a) No (iii) How can you arrest the (a) Being hard and far (c) Being serious (iv) Situational conversation (a) Prologue (c) Epilogue (v) An issue of debate alw (a) One (c) Two  (Sho Attempt any five of the foll i) Explain any two ways fii) Point out the important iii) Comment upon role of fiv) How the advertisement v) Describe in short, and (other than asked in que vi) Compare a dialogue be vii) Compare a short dialogue you money. ix) What is topic based grown.	(a) Goal-driven (b) Time-driven (ii) Is English important for busines (a) No (b) (iii) How can you arrest the attention (a) Being hard and fast (b) Being serious (iv) Situational conversation is print (a) Prologue (c) Epilogue (d) An issue of debate always has (a) One (b) Two  Situational conversation is print (a) Prologue (c) Epilogue (d) An issue of debate always has (a) One (b) Two  Situational conversation is print (a) Prologue (c) Epilogue (d) An issue of debate always has (e) One (f) Two  Situational conversation is print (g) Epilogue (g) An issue of debate always has (g) One (g) Two  Situational conversation is print (g) Epilogue (v) An issue of debate always has (g) One (g) Epilogue	(a) Goal-driven (b) Time-driven (c) Time-driven (d) Is English important for business? (a) No (b) Yes (iii) How can you arrest the attention most (a) Being hard and fast (b) Being serious (iv) Situational conversation is primarily (a) Prologue (b) Epilogue (c) Epilogue (c) Epilogue (d) An issue of debate always has	(i) Which one is one of the most important ferms (a) Goal-driven (b) (c) Time-driven (d) (d)  (ii) Is English important for business?  (a) No (b) Yes  (iii) How can you arrest the attention most efferms (a) Being hard and fast (b) (c) Being serious (d)  (iv) Situational conversation is primarily a  (a) Prologue (b) (c) Epilogue (d)  (v) An issue of debate always has side (a) One (b) (c) Two (d)  Section-B  (Short Answer Type Q)  Attempt any five of the following:  i) Explain any two ways to make conversation ii) Point out the important preparations one form iii) Comment upon role of English for business iv) How the advertisement can be made more v) Describe in short, any situational conversation (other than asked in question paper)  vi) Compare a dialogue between you and your neighbor money.  ix) What is topic based group discussion? Classing the conversation of the	(i) Which one is one of the most important features of an int  (a) Goal-driven (b) Task-driven (c) Time-driven (d) None  (ii) Is English important for business? (a) No (b) Yes (c)  (iii) How can you arrest the attention most effectively while be (a) Being hard and fast (b) Being humore (c) Being serious (d) None  (iv) Situational conversation is primarily a (a) Prologue (b) Dialogue (c) Epilogue (d) None  (v) An issue of debate always has sides. (a) One (b) Three (c) Two (d) None  Section-B  (Short Answer Type Questions)  Attempt any five of the following: i) Explain any two ways to make conversation more affectiving Point out the important preparations one faces before intending in the intending property of the following in the intending property of the following in the intending property in the intending	(i) Which one is one of the most important features of an interview  (a) Goal-driven (b) Task-driven (c) Time-driven (d) None  (ii) Is English important for business? (a) No (b) Yes (c) Don't know (iii) How can you arrest the attention most effectively while busy in convers (a) Being hard and fast (b) Being humorous (c) Being serious (d) None  (iv) Situational conversation is primarily a (a) Prologue (b) Dialogue (c) Epilogue (d) None  (v) An issue of debate always has sides. (a) One (b) Three (c) Two (d) None  Section-B  (Short Answer Type Questions)  Attempt any five of the following: i) Explain any two ways to make conversation more affective. ii) Point out the important preparations one faces before interview. iii) Comment upon role of English for business. iv) How the advertisement can be made more attractive for a good business v) Describe in short, any situational conversation between you and your friend on the first day at collivii) Compare a dialogue between you and your friend on the first day at collivii) Compare a short dialogue between you and avantages of lending and money. ix) What is topic based group discussion? Classify.

#### **Section-C**

### (Long Answer Type Questions)

Q.3. Attempt any five of the following:

 $5 \times 5 = 25$ 

- i) Discuss the essentials of a good conversation.
- ii) What are the salient features of an ideal interview? Explain in your own words.
- iii) Discuss the role of English language for business.
- iv) Describe the purpose of English for business.
- v) Compare a dialogue between you and the clark at the post office which operating R.D. account.
- vi) Compose a dialogue between two students regarding prize distribution at college.
- vii) Compose a dialogue with chemist while purchasing medicines at the chemist's.
- viii) Compore a dialogue between you and the manager of a restaurant.
- ix) What is group discussion? State its salient features.
- x) Highlight the characteristic features of a good debate covering all important elements.